

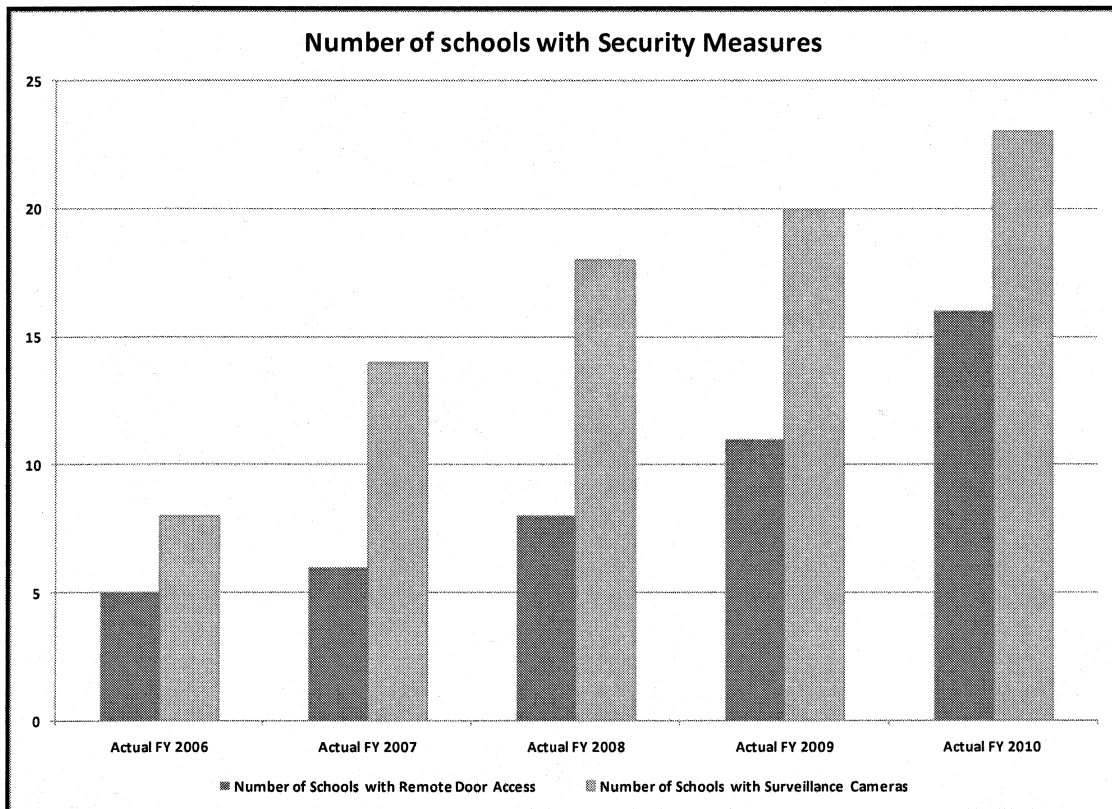
Safety and Security

Program Overview

The Safety and Security Office is responsible for advancing the security within Harford County Public Schools by integrating safety into the fabric of the school system through evaluation, education, and training. Through collaboration, the Department of Safety and Security shall persist to amalgamate the components of environmental and personal safety and security into every aspect of the educational/operational practices of the Harford County Public Schools System.

Accomplishments – FY 2009

- All schools are now submitting incident reports online.
- HCPS has completed a Continuity Of Operation Plan (COOP) in accordance with Homeland Security and Harford County Emergency Operations.
- 23 schools are equipped with surveillance cameras accounting for 830 cameras.
- 38 entrance cameras with locking door strikers have been installed at schools that have an obstructed view of the front door from their main office. New school construction included an interior vestibule that directs visitors into the main office where they register and receive visitor passes.
- 16 buildings are equipped with proxy card access systems.
- 139 additional hand-held radios have been distributed to schools.
- 6 instructors have completed the *Train the Trainer* program for Mental Health First Aid (MHFA) training. In turn, 116 staff members have received the MHFA training.
- 155 HCPS and private school administrators participated in the National Incident Management System (NIMS) training sessions.



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Goals – FY 2011

The main focus of the Department of Safety and Security is to ensure that all learning environments are safer and more secure. To date, numerous strategies have already been applied while others are in various phases of implementation to provide a safe and secure environment in which students can learn.

HCPS Student Perception about Their School

	Grades K-2	Grades 3-5	Grades 6-8	Grades 9-12
<i>I Am Safe</i>	93%	96%	96%	89%
<i>Belongings Safe</i>	85%	90%	90%	78%

Objectives – FY 2011

- To establish clear expectations for positive school climates and maximize student learning the listed strategies have been implemented.
 1. Critical Incident Flip Chart
 - a. A committee has been empowered to revise the present flip chart.
 - b. By May 2010, over 5,000 new flip charts will be released for implementation in all 53 schools.
 2. School's Critical Incident Plans
 - a. By October 2010, all 53 schools will have on file revised plans that align with the new flip charts.
- To provide safe and secure schools during daytime and evening hours of building use.
 1. Multiple Cameras in Secondary Schools
 - a. 752 cameras have presently been installed in 20 buildings.
 - b. By June 2010, three additional buildings totaling 62 cameras will be added.
 2. Remote door access and keyless door entry systems
 - a. To ensure tighter accountability of people accessing the building, access points have been restricted.
 - b. Keyless entry minimizes the cost of rekeying buildings in the event keys are lost or stolen. The replacement cost for a plastic card is <\$4.00 as compared to rekeying a building which costs \$14,000.00.
- To provide safe and secure schools during those hours when the buildings are not occupied.
 1. Intrusion Alarms
 - a. All HCPS buildings are equipped with intrusion alarm systems.
 - b. The alarms monitoring cost is \$17,850.00 yearly but the savings are immeasurable because once activated there is no way to record a loss value if an intruder was to gain entry into a building.
- To maximize school building safety and security through student, staff, and parent training.
 1. Harford County Public Schools On The Web
 - a. The community has the ability to access safety related information 24 hours a day.

FY 2011 Funding Adjustments

Safety and Security is increased \$35,530 to cover the cost of monitoring fees for new cameras in FY 2011.

Summary Safety and Security

By Object Code	FY09 Actual	FY10 Actual	FY10 Budget	FY2011		
				Base	Change	Budget
Salaries	\$142,448	\$156,378	\$163,332	\$163,332	\$0	\$163,332
Contracted Services	\$464,319	\$536,619	\$642,039	\$607,639	\$35,530	\$643,169
Supplies	\$46,633	\$60,113	\$58,420	\$58,420	\$0	\$58,420
Other Charges	\$2,471	\$2,215	\$6,250	\$6,250	\$0	\$6,250
Equipment	\$354,996	\$418,950	\$335,438	\$335,438	\$0	\$335,438
Total	\$1,010,867	\$1,174,275	\$1,205,479	\$1,171,079	\$35,530	\$1,206,609

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Budgeted Full Time Equivalent Positions					
	FY08	FY09	FY10	Change	FY11
Admin/Supv/Assist Supv	1.0	1.0	1.0	0.0	1.0
Clerical	1.0	1.0	1.0	0.0	1.0
Total	2.0	2.0	2.0	0.0	2.0

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By State Category	FY09 Actual	FY10 Actual	FY10 Budget	FY2011		
				Base	Change	Budget
F11 FTE: 0.0	ADMINISTRATIVE SERVICES					
Contracted Services	\$53,333	\$92,305	\$134,400	\$100,000	\$0	\$100,000
Supplies	\$7,386	\$2,307	\$1,920	\$1,920	\$0	\$1,920
TOTAL	\$60,719	\$94,612	\$136,320	\$101,920	\$0	\$101,920
F11 FTE: 2.0	OPERATION OF PLANT					
Salaries	\$142,448	\$156,378	\$163,332	\$163,332	\$0	\$163,332
Contracted Services	\$410,986	\$444,314	\$507,639	\$507,639	\$35,530	\$543,169
Supplies	\$39,247	\$57,806	\$56,500	\$56,500	\$0	\$56,500
Other Charges	\$2,471	\$2,215	\$6,250	\$6,250	\$0	\$6,250
Equipment	\$353,404	\$406,645	\$327,280	\$335,438	\$0	\$335,438
TOTAL	\$948,556	\$1,067,358	\$1,061,001	\$1,069,159	\$35,530	\$1,104,689
F11 FTE: 0.0	MAINTENANCE OF PLANT					
Equipment	\$1,592	\$12,305	\$8,158	\$0	\$0	\$0
TOTAL	\$1,592	\$12,305	\$8,158	\$0	\$0	\$0
Grand Total	\$1,010,867	\$1,174,275	\$1,205,479	\$1,171,079	\$35,530	\$1,206,609

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FTE FY11: 2.0