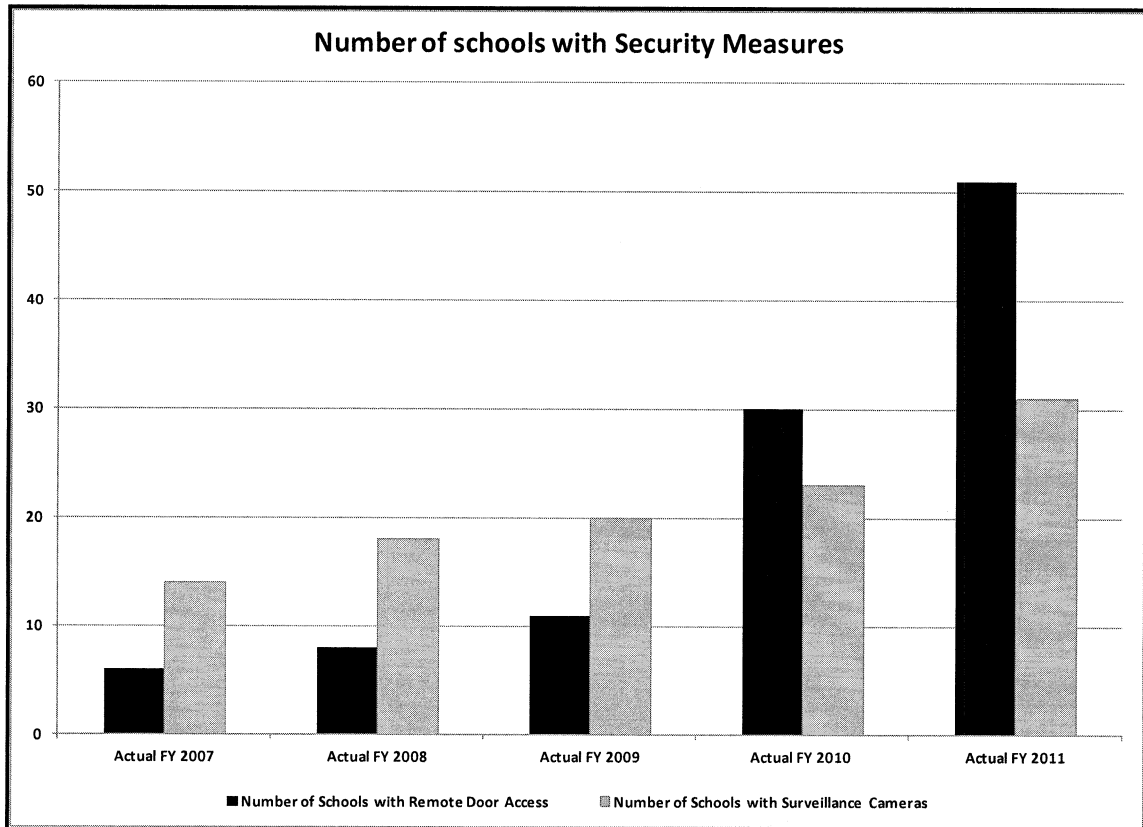# Safety and Security

Program Overview

The Safety and Security Office is responsible for advancing the security within Harford County Public Schools by integrating safety into the fabric of the school system through evaluation, education, and training. Through collaboration, the Department of Safety and Security shall persist to amalgamate the components of environmental and personal safety and security into every aspect of the educational/operational practices of the Harford County Public Schools System.

Accomplishments – FY 2011

- Critical Incident Flip Chart
    - Flip chart was revised and 5,000 copies were printed.
    - Flip charts were distributed to all schools.
- Critical Incident Plans
    - All 54 schools posted their Critical Incident Plans to SharePoint.
- To provide safe and secure schools during daytime and evening hours of building use
    - 265 additional cameras have been installed and distributed among nine schools bringing the count to 1,179 cameras.
- Remote door access and keyless door entry systems
    - Project completed – 51 schools identified with obstructed views of the main entrance have been equipped with remote access system.
- Twelve School Bus Cameras were installed in fiscal 2011.

Number of schools with Security Measures

■ Number of Schools with Remote Door Access　　▨ Number of Schools with Surveillance Cameras

Goals – FY 2013

The main focus of the Department of Safety and Security continues to ensure that all learning environments are safer and more secure. To date, numerous strategies have already been applied while others are in various phases of implementation to provide a safe and secure environment in which students can learn.

Safety and Security

Objectives – FY 2013

- To establish clear expectations for positive school climates and maximize student learning, the following strategies have been implemented:
    1. Conduct school security surveys
        a. By July 2013, all 54 schools will complete a site survey identifying strengths and weaknesses of their schools security.
    2. School Bus Cameras
        a. 12 additional bus cameras will be installed to monitor student activities.
        b. By June 30, 2013, monitoring student behavior is projected to reduce bus referrals by ten percent.
    3. School's Critical Incident Plans
        a. By October 2012, all 54 schools will have on file revised plans that align with the new flip charts.

- To provide safe and secure schools during daytime and evening hours of building use
    1. Multiple Cameras in Secondary Schools
        a. 1,179 cameras have presently been installed in 36 buildings.
        b. By June 2013, three additional buildings with 90 cameras will be added.

    2. Remote door access and keyless door entry systems
        a. To ensure tighter accountability of people accessing the building, access points have been restricted.
        b. Keyless entry minimizes the cost of rekeying buildings in the event keys are lost or stolen. The replacement cost for a plastic card is <$4.00 as compared to rekeying a building which costs $14,000.

    3. Installation of Cameras in Elementary Schools
        a. Projected installation for the following elementary schools began July 1, 2013: Abingdon, Bel Air, and William S. James.

- To provide safe and secure schools during those hours when the buildings are not occupied
    1. Intrusion Alarms
        a. All HCPS buildings are equipped with intrusion alarm systems.
        b. The alarms monitoring and service cost is $38,471 yearly but the savings are immeasurable because once activated there is no way to record a loss value if an intruder was to gain entry into a building.

- To maximize school building safety and security through student, staff, and parent training
    1. Harford County Public Schools On The Web
        a. The community has the ability to access safety related information 24 hours a day.

FY 2013 Funding Adjustments

The changes for fiscal 2013 include:

- Net salary adjustments totaling ($10,935);
- Increase in contracted services, $4,000;
- Decrease in other charges, ($1,688); and,
- Decrease in equipment expense, ($172,529).

The net decrease in expenditures from the fiscal 2012 budget for Safety and Security is ($181,152).

Summary Report
Safety and Security

By Object Code	FY11 Actual	FY12 Actual	FY12 Budget	12 - 13 Change	FY13 Budget
Salaries	$148,812	$150,921	$151,432	($10,935)	$140,497
Contracted Services	$485,856	$403,941	$513,169	$4,000	$517,169
Supplies	$58,263	$39,532	$56,500	$0	$56,500
Other Charges	$6,376	$1,648	$6,250	($1,688)	$4,562
Equipment	$392,155	$523,464	$315,438	($172,529)	$142,909
Total	**$1,091,462**	**$1,119,507**	**$1,042,789**	**($181,152)**	**$861,637**

Full Time Equivalent Positions - Budgeted				
	FY11	FY12	Change	FY13
Admin/Supv/Assist Supv	1.0	1.0	0.0	1.0
Clerical	1.0	1.0	0.0	1.0
Total	**2.0**	**2.0**	**0.0**	**2.0**

By State Category	FY11 Actual	FY12 Actual	FY12 Budget	12 - 13 Change	FY13 Budget	FY13 FTE
OPERATION OF PLANT						
Salaries	$148,812	$150,921	$151,432	($10,935)	$140,497	
Contracted Services	$485,856	$403,941	$513,169	$4,000	$517,169	
Supplies	$58,263	$39,532	$56,500	$0	$56,500	
Other Charges	$6,376	$1,648	$6,250	($1,688)	$4,562	
Equipment	$392,155	$523,464	$315,438	($172,529)	$142,909	
TOTAL	**$1,091,462**	**$1,119,507**	**$1,042,789**	**($181,152)**	**$861,637**	**2.0**
Grand Total	**$1,091,462**	**$1,119,507**	**$1,042,789**	**($181,152)**	**$861,637**	**2.0**