

Safety and Security

Program Overview

The Safety and Security Office is responsible for advancing the security within Harford County Public Schools by integrating safety into the fabric of the school system through evaluation, education, and training. Through collaboration, the Department of Safety and Security shall persist to amalgamate the components of environmental and personal safety and security into every aspect of the educational/operational practices of the Harford County Public Schools System.

Accomplishments – FY 2015

- Conduct school security surveys
 - All 54 schools have completed site surveys which identifies the strengths and weaknesses of their security. (Board Goal 4)
- Critical Incident Plans
 - All 54 schools posted their Critical Incident Plans to SharePoint. (Board Goal 4)
- To provide safe and secure schools during daytime and evening hours of building use. (Board Goal 4)
 - HCPS has completed the installation of surveillance camera systems in all 54 schools. (Board Goal 4)
- Remote door access
 - HCPS has completed the installation of office controlled access to main entrances in all 54 schools. (Board Goal 4)
- Keyless door entry systems
 - HCPS has completed the installation of proxy card readers in all 54 schools. (Board Goal 4)
- School Bus Cameras
 - Thirteen School Bus Cameras were installed in fiscal year 2015. (Board Goal 4)
- Hand-Held Radios
 - To enhance communications with school buildings, 306 additional radios were supplied to the schools. (Board Goal 4)

Goals – FY 2017

- The main focus of the Department of Safety and Security continues to ensure that all learning environments are safe and secure. To date, numerous strategies have already been applied while others are in various phases of implementation in order to provide a safe and secure environment in which students can learn. (Board Goal 4)

Objectives – FY 2017

- To establish clear expectations for positive school climates to maximize student learning, the following strategies have been implemented:
 1. Conduct school security surveys
 - a. By December 2017, all 54 schools will complete a site survey identifying strengths and weaknesses of their schools security. (Board Goal 4)
 2. School Bus Cameras
 - a. 12 additional bus cameras will be installed to monitor student activities (Board Goal 4).
 - b. By June 30, 2017, monitoring student behavior is projected to continue to reduce bus referrals. (Board Goal 4)
 3. School's Critical Incident Plans
 - a. By October 2016, all 54 schools will have on file revised plans that align with the new flip charts. (Board Goal 4)
 4. To provide safe and secure schools during daytime and evening hours of building use
 - a. Multiple Cameras in all Schools-continue to upgrade and add cameras as needed. (Board Goal 4)
 - b. Classroom door lock replacements are needed to allow teachers to lock their door from inside their classrooms. By June 2016, one school will have their classroom locks converted over to the new locking system. (Board Goal 4)

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5. To provide safe and secure schools during those hours when the buildings are not occupied
 - a. Intrusion Alarms-all HCPS buildings are equipped with intrusion alarm systems. The alarms monitoring and service cost is \$69,520 annually, but the savings are immeasurable since our building are secured and monitored during off hours.
(Board Goal 4)
6. To maximize school building safety and security through student, staff, and parent training
 - o Harford County Public Schools will maintain a Safety and Security Website for public access.
(Board Goal 4)

FY 2017 Funding Adjustments

The changes to Safety and Security for fiscal 2017 are:

Wage Adjustments of \$5,773:

- Salary/wage adjustments of \$5,773.

Base Budget Adjustments Net Change, \$4,130:

- Projected increase in Blackboard Connect 5 Security System offset in Communication, \$4,130.

Cost of Doing Business for \$9,500:

- Security Services related to the Harford Glen Overnight Program, \$9,500.

Cost Saving Measures of (\$37,680):

- Reduction in Connect5 communications contract, (\$23,800); and,
- Reduction in contracted security services, (\$13,800).

The decrease in expenditures from the fiscal 2016 budget for Safety and Security is (\$18,277).

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By Object Code

	FY14 Actual	FY15 Actual	FY16 Actual	FY16 Budget	16-17 Change	FY17 Budget
Salaries	\$135,860	\$126,752	\$137,200	\$133,466	\$5,773	\$139,239
Contracted Services	\$439,717	\$522,641	\$516,309	\$509,519	(\$24,050)	\$485,469
Supplies	\$50,682	\$28,152	\$31,827	\$28,200	\$0	\$28,200
Other Charges	\$1,927	\$2,656	\$973	\$1,900	\$0	\$1,900
Equipment	\$233,942	\$220,062	\$213,110	\$220,871	\$0	\$220,871
Total:	\$862,128	\$900,263	\$899,420	\$893,956	(\$18,277)	\$875,679

Budgeted Full Time Equivalent Positions

	FY14	FY15	FY16	16-17	FY17
Administrator	1.0	1.0	1.0	0.0	1.0
Clerical 12 Month	1.0	1.0	1.0	0.0	1.0
Total:	2.0	2.0	2.0	0.0	2.0

By State Category

	FY14 Actual	FY15 Actual	FY16 Actual	FY16 Budget	16-17 Change	FY17 Budget
FTE: 2.0						
OPERATION OF PLANT						
Salaries						
1 PROFESSIONAL Security Services 110-XXX-031-830 51100 FTE: 1.0	\$94,784	\$97,233	\$99,681	\$95,725	\$2,740	\$98,465
2 CLERICAL Security Services 110-XXX-031-830 51110 FTE: 1.0	\$39,865	\$29,219	\$34,676	\$34,741	\$3,033	\$37,774
3 MAINT./MECH./TECH. OVERTIME Security Services 110-XXX-031-830 51160 FTE: 0.0	\$1,211	\$299	\$2,842	\$3,000	\$0	\$3,000
Total Salaries	\$135,860	\$126,752	\$137,200	\$133,466	\$5,773	\$139,239
Contracted Services						
4 OTHER Security Services 110-XXX-031-830 52170	\$144,743	\$149,134	\$184,509	\$165,740	\$9,500	\$175,240
5 SECURITY & SAFETY Security Services 110-XXX-031-830 52270	\$229,523	\$251,685	\$268,134	\$277,229	\$(13,800)	\$263,429
6 SOFTWARE MAINTENANCE Security Services 110-XXX-031-830 52380	\$0	\$58,000	\$0	\$0	\$0	\$0
7 COMMUNICATIONS Security Services 110-XXX-031-830 52765	\$65,450	\$63,823	\$63,667	\$66,550	\$(19,750)	\$46,800
Total Contracted Services	\$439,717	\$522,641	\$516,309	\$509,519	\$(24,050)	\$485,469
Supplies						

By State Category	FY14 Actual	FY15 Actual	FY16 Actual	FY16 Budget	16-17 Change	FY17 Budget
OPERATION OF PLANT						
Supplies						
8 SAFETY AND SECURITY Security Services 110-XXX-031-830 53270	\$47,106	\$24,962	\$24,798	\$25,000	\$0	\$25,000
9 OFFICE Security Services 110-XXX-031-830 53440	\$2,776	\$2,747	\$6,463	\$2,500	\$0	\$2,500
10 BOOKS, SUBS, PERIODICALS Security Services 110-XXX-031-830 53475	\$801	\$443	\$566	\$700	\$0	\$700
Total Supplies	\$50,682	\$28,152	\$31,827	\$28,200	\$0	\$28,200
Other Charges						
11 MILEAGE, PARKING, TOLLS Security Services 110-XXX-031-830 54720	\$32	\$207	\$29	\$350	\$0	\$350
12 INSTITUTES, CONFERENCES, MTGS. Security Services 110-XXX-031-830 54750	\$1,070	\$798	\$694	\$800	\$0	\$800
13 FINES & VIOLATIONS Security Services 110-XXX-031-830 54760	\$825	\$1,650	\$250	\$750	\$0	\$750
Total Other Charges	\$1,927	\$2,656	\$973	\$1,900	\$0	\$1,900
Equipment						
14 OTHER EQUIPMENT Security Services 110-XXX-031-830 55170	\$82,632	\$68,327	\$54,561	\$53,573	\$0	\$53,573
15 SAFETY AND SECURITY Security Services 110-XXX-031-830 55270	\$28,910	\$27,464	\$21,886	\$27,146	\$0	\$27,146
16 SECURITY SYSTEMS Security Services 110-XXX-031-830 55271	\$120,635	\$123,267	\$132,771	\$135,652	\$0	\$135,652
17 COMPUTERS/BUSINESS EQUIPMENT Security Services 110-XXX-031-830 55805	\$1,399	\$591	\$3,565	\$4,000	\$0	\$4,000
18 OFFICE FURNITURE/EQUIPMENT Security Services 110-XXX-031-830 55810	\$367	\$412	\$327	\$500	\$0	\$500
Total Equipment	\$233,942	\$220,062	\$213,110	\$220,871	\$0	\$220,871
Total OPERATION OF PLANT	\$862,128	\$900,263	\$899,420	\$893,956	\$(18,277)	\$875,679
Report Total:	\$862,128	\$900,263	\$899,420	\$893,956	\$(18,277)	\$875,679