

**ASSESS FACILITY UTILIZATION AND
BALANCE SCHOOL ENROLLMENT
AT HARFORD COUNTY PUBLIC SCHOOLS**

ADDENDUM NO. 2

May 08, 2020

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Below are answers to questions posed to Harford County Public Schools between April 29, 2020 and May 08, 2020.

Questions and Answers

Q1: Does the bulleted list of sections listed under Submittal Format and Submission Requirements on page 7 need to appear in-order in FLO's submittal, or are we free to re-order the sections?

A1: The order the requirements are submitted does not matter, as long as the requirements are clearly met.

Q2: Our priority is keeping our staff safe and healthy through adhering to stay-at-home orders active in the states where our staff reside. Is it possible HCPS would accept an electronic submission of our proposal so our staff does not have to return to work to produce hard copies of this proposal?

A2: HCPS would prefer hard copies delivered.

Q3: Will HCPS accept one Standard Form 330 for FLO and our subconsultants under the requirement of five copies of SF224, SF225 or equivalent government accepted standard forms (listed on page 1 of the RFQ)?

A3: HCPS will accept SF 330 as noted in Addendum 1 if all requirements are clearly met.

Q4: Can you please confirm that HCPS would like 5 copies of the standard form and 6 copies of our qualifications?

A4: Please provide 6 copies of all documents.

Q5: Would you consider evaluating responses for portions of the proposed scope or are you looking for fully complete teams?

A5: The submitting team must meet all requirements outlined in the RFQ; respondents cannot qualify submissions. HCPS anticipates firms will partner with other firms to fulfill the requirements. HCPS request teams to submit a single response to the RFQ. Evaluated responses will be scored based on meeting all requirements.

Q6: If we can submit on all scope items minus the scope study, could we forgo the SF254, and SF255 forms?

A6: The submitting team must meet all requirements outlined in the RFQ. HCPS will also accept SF330 if all requirements are clearly met.