

# **BOARD OF EDUCATION OF HARFORD COUNTY**

## **INFORMATIONAL REPORT**

### **DECISION ON AWARD OF CONTRACTS FOR NURSING SERVICES**

**JULY 15, 2019**

#### Background Information:

The Purchasing Department, on behalf of the Health Services Department, is requesting approval to award three (3) contracts to the following contractual nursing providers: Crown Hills Enterprises, Inc. 8441 Belair Road, Nottingham, MD 21236; PRN, Inc. 138 N. Hickory Avenue, Bel Air, MD 21014; and Compassionate Healthcare Nursing Services 5411 Old Frederick Road, Baltimore, MD 21236.

The total annual expenditure for each contract may be in excess of \$100,000. The contracts will be utilized on an as-needed basis.

#### Discussion:

The contractual nurses provide one-to-one nursing care for medically fragile students throughout the entire school day. Duties and activities that may be required of the nurses include ventilator care, tracheostomy care and suctioning, medication administration, toileting/diapering and oral feeding. The nurses provide care for students from the point of bus pickup through bus drop off.

Competitive sealed bids were solicited and HCPS Bid# 19-DSS-022 was advertised on the HCPS website and eMaryland Marketplace. After reviewing the fourteen (14) bids received, the bids were ranked based on the best overall value to HCPS. The top three (3) providers offering the lowest responsive and responsible bids were selected.

Pricing has been established as hourly labor rates for Registered Nurses (RN's) and Licensed Practical Nurses (LPN's).

The funding source for these contracts is a Medical Assistance Grant from the Federal Government.

#### Superintendent's Recommendation:

The Superintendent of Schools recommends that the Board of Education accept the recommendation made by the Purchasing Department and award the contracts to Crown Hills Enterprises Inc., PRN, Inc., and Compassionate Healthcare Nursing Services.

The term of the contracts shall be effective on or about July 16, 2019 through June 30, 2021, with the option to renew for four (4) additional one (1) year periods.