

BOARD OF EDUCATION OF HARFORD COUNTY

INFORMATIONAL REPORT

DECISION ON FURNITURE ACQUISITION FOR HAVRE DE GRACE MIDDLE AND HIGH

FEBRUARY 24, 2020

Background Information:

The Purchasing Department is requesting a decision by the Board for the award of a contract for the new Havre de Grace School to American Design Associates located at 9000 Harford Rd, Baltimore, MD 21234, not to exceed \$2,100,00.00. This request is for the turn-key acquisition of school furniture and equipment not included in the construction contract. The pricing, furnishing, delivery, and installation of these items is through the utilization of the Mid Atlantic Purchasing Team (MAPT) Bid #2015-42, The Interlocal Purchasing System (TIPS) Bid #190401, and The Educational Service Center (ESC) / Omnia Partners Bid #R190401, with Modular One Installers being the installation firm. This is the same acquisition model used for the last several new school construction projects.

Discussion:

The new Havre de Grace School will open in Fall 2020. This contract will coordinate the furniture acquisition process. A cross-functional team of HCPS stakeholders collaborated with the project manager from American Design Associates and the partnering firm, Modular One Installers, to identify specific furniture requirements room-by-room as needed for the school. Some specialized instructional, content specific, custodial, and computer technology items are not included in this contract. These furniture and equipment items will be procured separately through the established HCPS processes

Funds for this project are budgeted in the capital equipment budget, fiscal year 2020.

Superintendent's Recommendation:

The Superintendent of Schools recommends that the Board of Education approve a contract to American Design Associates not to exceed \$2,100,000.00 for the furnishing, deliveries, and installation of school furniture and equipment for the new Havre de Grace School.