

**BOARD OF EDUCATION OF HARFORD COUNTY**

**INFORMATIONAL REPORT**

**DECISION ON A CONTRACT FOR THE NEW LEARNING MANAGEMENT  
SYSTEM**

**DECEMBER 20, 2021**

Background Information:

On behalf of the Office of Curriculum, Instruction, and Assessment, the Procurement Department is requesting approval to award a contract to Instructure, located at 6330 South 3000 East, Suite 700, Salt Lake City, Utah 84121, in the amount of \$332,834.61.

Discussion:

A Learning Management System (LMS) is a software application for the administration, documentation, tracking, reporting, and the creation and distribution of curriculum programs throughout the entire district. The current LMS utilized by Harford County Public Schools, *itslearning*, will no longer be supported as of June 30, 2022.

Two Learning Management Systems were reviewed and Instructure's *Canvas* LMS was selected by the evaluation committee. The evaluation committee included stakeholders throughout the district: a Principal, two teachers, Curriculum and Instruction Assistant Supervisors, an Instructional Coach, Curriculum Specialists, an Integration Specialist, a Software Developer, and the Supervisor of Instructional Technology. Additionally, demonstrations of both platforms were made available to all teachers and curriculum and instruction staff to allow for their input.

The one-time cost for the implementation of the new LMS is \$76,750 and the annual license/subscription cost is \$256,084.61.

The contracting vehicle for this purchase is the Omnia Partners Region 4 ESC Contract# R201402.

The funding sources for this contract will be as follows: the FY22 Instructional Costs- Consultant's budget account, for the implementation fees and the FY23 Materials of Instruction - Software budget account, for the annual license/subscription cost.

Superintendent's Recommendation:

The Superintendent of Schools recommends that the Board of Education approve the contract to Instructure for \$332,834.61.

This contract is effective through April 21, 2024, with the option to renew for two (2) additional one (1) year terms.