

BOARD OF EDUCATION OF HARFORD COUNTY
INFORMATIONAL REPORT
DECISION ON CONTRACT AWARD FOR COPY PAPER
MAY 16, 2022

Background Information:

On behalf of the schools and offices throughout the Harford County Public School District, the Procurement Department is requesting a decision to approve the purchase of copy paper, utilizing Contract # 005489 as solicited by Oakland County, Michigan and awarded to Office Depot located at 6600 North Military Trail, Boca Raton, FL 33496.

Discussion:

The contract with Office Depot will provide for the purchase of copy paper to insure the uninterrupted supply of copy paper for the Harford County Public School District. See chart below for details.

QTY	DESCRIPTION	PRICE PER CASE	TOTAL PRICE
5040 cases	Xerographic White Copy Paper	\$36.99	\$186,429.60

This contract has exhausted all renewals and will expire on September 30, 2023.

Superintendent's Recommendation:

The Superintendent of Schools recommends that the Board of Education accept the recommendation made by the Procurement Department and approve the purchase of copy paper through piggyback Contract # 005489 awarded to Office Depot in the amount of \$186,429.60.