

**BOARD OF EDUCATION OF HARFORD COUNTY**

**INFORMATIONAL REPORT**

**DECISION ON CONTRACT OF COPYRIGHTED MATERIAL – HOUGHTON  
MIFFLIN HARCOURT PUBLISHERS**

**MAY 16, 2022**

Background Information:

On behalf of the Office of Curriculum, Instruction, and Assessment, the Procurement Department is requesting approval to make purchases from Houghton Mifflin Harcourt Publishers (HMH®), located at 222 Berkeley Street, Boston, MA 02116, to provide copyrighted material.

The total annual expenditure is expected to be in excess of \$100,000. Purchases will be made on an as-needed basis. For any single purchase exceeding \$100,000, board approval will be requested.

Discussion:

Houghton Mifflin Harcourt Learning Technology is a publishing house for educational online and CD-ROM products. The Office of Curriculum, Instruction, and Assessments utilize Houghton Mifflin for a wide range of materials and online resources, including the HMH *Collections* program. Due to large orders throughout the year for the entire district, the annual expenditure is expected to exceed \$100,000.

According to the Procurement Manual, certain services may be exempt from the competitive process, which includes copyrighted materials

The majority of purchases will be funded by the operating budget; however, when appropriate, grant and capital funds may be used as well.

Superintendent's Recommendation:

The Superintendent of Schools recommends that the Board of Education approve the purchases through Houghton Mifflin Harcourt Publishers.