

BOARD OF EDUCATION OF HARFORD COUNTY

INFORMATIONAL REPORT

DECISION ON CONTRACT AWARD FOR BENEFITS ENROLLMENT SERVICES

Board Meeting Date:	February 12, 2024
Contract Number and Title:	N/A

Procurement Type:	Single Source
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Estimated Value of Contract:	\$199,000
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Funding Source:	Operating Budget
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Department:	Human Resources Department
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Description:

- This contract provides a web-based system for the administration and processing of medical, dental, flexible spending accounts, and life insurance enrollments.
- HCPS employees, current and retired, utilize this online system to enroll and/or make changes to their benefits.
- The cost for this service is \$1.63 per employee, per month. The total participation is estimated to be 8,742 individuals.
- Benelogic also manages the ACA (Affordable Care Act) report filings with IRS for all active and retired employees, at a cost of \$3.25 per person.
- Benelogic has been the provider of these services since 2015 through piggybacking contracts established by Howard County Government. The final term of this contract will expire on June 30, 2024.
- The new ERP system, currently being implemented, includes a module for employee benefits. After the implementation is complete, HCPS will no longer utilize Benelogic for these services.
- This procurement is considered a single source based on continuity of services due to the cost and time associated with implementing a new platform, until the new ERP is fully functional.

Recommended Award To:

Benelogic, LLC	Timonium, MD
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