

**BOARD OF EDUCATION OF HARFORD COUNTY**

**INFORMATIONAL REPORT**

**PRESENTATION OF ORACLE CLOUD IMPLEMENTATION**

April 15, 2024

**Background Information**

Harford County Public Schools has used Infor Lawson as its Enterprise Resource Planning (ERP) system for over 20 years. ERP systems manage day-to-day business activities such as accounting, procurement, human resources, payroll, on-boarding, and project management. Due to increased reporting demands and requirements for information, the need for up-to-date technology and a desire for security enhancements and increased efficiency, Harford County Public Schools entered a contract with Cherry Road Technologies to implement Oracle as the system to replace the current version of Infor Lawson.

**Discussion**

The project kicked off in January 2023. The Planning and Budgeting System went live in November 2023. The Finance System is on schedule to go live July 1, 2024. HR and payroll are scheduled to go live January 2025.

**Superintendent's Recommendation**

No action is required.



# ORACLE®

## IMPLEMENTATION SCHEDULE

### Fall 2023

- *Budget Module*

*Live!*

### July 1, 2024

- *Accounts Payable*
- *Financial Reporting*
- *Procurement*

### January 1, 2025

- *Human Resources*
- *Payroll*



*HCPS is transitioning to Oracle in partnership with Cherry Road Technologies.*





# Agenda

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- Last meeting recap
  - Overall project status
  - Finance phase highlights
  - Change management
  - Questions
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- What is an ERP and why HCPS needed a new system
  - ERP is an acronym that stands for Enterprise Resource Planning.
  - ERP systems manage day-to-day business activities such as accounting, procurement, human resources, payroll, on-boarding, and project management.
  - Current technology is more than 20 years old.
- Comprehensive Vendor Selection Process
  - RFP issued December 2021 and Board approval November 2022
- Project status & providing the Board with project progress



# Overall Project Status

## Phase 1: Planning and Budgeting System

*Live!*

Aug 2023

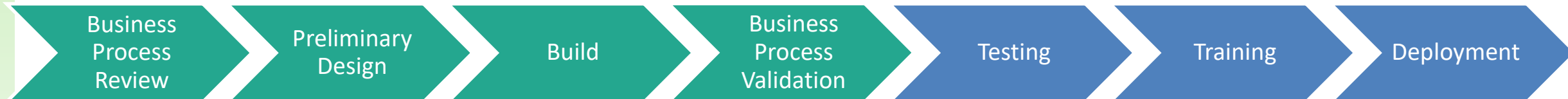
Sept 2023

Oct 2023 "LIVE"



## Phase 2: Finance System Status

July 2024 "LIVE"



★ Currently In Testing Phase

## Phase 3: Human Resource and Payroll

January 2025 "LIVE"



★ Currently in Build and Business Process Validation



# Finance System Highlights

- **Currently Live**
  - FY2024/25 Online Budget Process
- **Upcoming July 2024**
  - Automated invoice scanning and loading
  - Purchasing punchouts and shopping cart functionality
  - Spending & budgeting controls
  - Online and mobile expense entry and approvals
  - Automated workflows reducing paper-based processes
  - Vendor site for self service
  - Contracts management
  - Solid foundation to support Maryland State Reporting Requirements
  - Real time transactions



# Ongoing Challenges / Risks

- Staffing / resource availability
- System and process change acceptance



## What we've done so far

- Created a readiness network of change managements; meeting monthly
  - Identifying and assessing change impacts per Business Services process
  - Sharing impacts with change champions to share with their teams
  - Developing and reviewing Business Services training materials
  - Shared change and training information with secretaries during recent PD event
  - Completed first round of testing
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## What's next

- Continue to assess change impacts, add to training materials
- Complete second round of testing with expanded group of testers
- Share training schedule and enrollment instructions with users
- Prepare for and deliver train the trainer at the end of May

## Your support

Ensure the project team has the resources they need to complete the project successfully.

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