

BOARD OF EDUCATION OF HARFORD COUNTY

INFORMATIONAL REPORT

DECISION ON CONTRACT USE WITH HERTRICH FLEET SERVICES INC

Board Meeting Date:	October 21, 2024
Contract Number and Title:	B-1560 – Off-the-Lot New Vehicles

Procurement Type:	Piggyback – Baltimore County Government
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Term:	Current through 10/31/2025
Renewals:	None

Estimated Value of Contract	Over \$100,000
Funding Source:	Capital Projects Fund
Department:	Transportation

Description:

<ul style="list-style-type: none">• The Transportation Department has requested this contract to add fleet vehicles to handle the ongoing needs of the department as well as to replace aging vehicles.• This contract will allow the purchase of vehicles to be purchased directly off the lot.• On November 8, 2021, the Board approved the contract award to purchase six (6) F250, and three (3) F350.• Due to this unforeseen combination of events, the 2022 fleet vehicle order had to be re-submitted for the 2023-year model. The Board of Education approved this on June 12, 2023, however, the approved bidder was unable to supply the vehicles.• Due to the awarded supplier's non-delivery, the Transportation department has an immediate need for five (5) F350 vehicles with a value of \$287,645 (\$57,529 each) which can be purchased off the dealer lot.• Additional purchases may be made on an as needed basis.• The total annual expenditure will depend on the needs of the department and funding availability and is expected to exceed \$100,000.• Purchases made utilizing this contract will be within approved budget limits.• Market research of other contracts was conducted and based on pricing and scope of work; this contract was selected.

Recommended Award To:

Hertrich Fleet Services Inc.	Milford, DE
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