

BOARD OF EDUCATION OF HARFORD COUNTY

INFORMATIONAL REPORT

DECISION ON AWARD OF CONTRACT ARCHITECTURAL/ENGINEERING SERVICES NORTH HARFORD HIGH SCHOOL COMPREHENSIVE ROOF REPLACEMENT AND ROOFTOP ENERGY RECOVERY UNITS REPLACEMENT

November 17, 2025

Background Information:

As part of the FY 2024 Capital Improvement Budget Request, the Board of Education of Harford County approved capital funding, in the amount of one million three hundred sixty-five thousand dollars (\$1,365,000.00), as required, to fund the Rooftop Energy Recovery Units Replacement at North Harford High School.

As part of the FY 2026 A012 Energy Efficiency Capital Grant through the Maryland Energy Administration's (MEA) FY26 Decarbonizing Schools Program; HCPS will be submitting for two million three hundred thousand (\$2,300,000.00) for the balance of construction funds needed to replace Rooftop Energy Recovery Units at North Harford High School.

As part of the FY 2026 Capital Improvement Budget Request, the Board of Education of Harford County approved a total of eight million five hundred forty thousand three hundred ninety dollars and forty cents (\$8,540,390.40) for the Comprehensive Roof Replacement at North Harford High School. This total includes three million seven hundred five thousand dollars (\$3,705,000) in local capital funding and four million eight hundred thirty-five thousand three hundred ninety dollars and forty cents (\$4,835,390.40) in State Healthy Schools Grant funding.

This project is State and locally funded. The project requires engineering, design, and construction administration services to develop construction documents that are needed to obtain pricing for construction services to replace the existing built-up roofing system and replace the existing rooftop mounted energy recovery units.

Design services will provide the construction documents to reflect the replacement of existing built-up roofing system and the replacement of the existing rooftop energy recovery units.

Discussion:

A Request for Qualifications (RFQ) for Architectural/Engineering Design Services was issued by HCPS' Planning & Construction Department. In response to this RFQ, ten (10) firms submitted responses that were evaluated by a selection committee that considered project understanding, team qualifications, experience and references. Six (6) firms met the technical proposal's qualifications, allowing their price proposal to be opened. The price proposal score is

added to their technical proposal score, and the team with the highest cumulative score is considered the highest rated firm.

As the result of this process, the committee has selected the architectural firm of Gilbert Architects to provide the services required to successfully complete the Roof Replacement and Rooftop Energy Recovery Units Replacement at North Harford High School. Gilbert Architects has successfully performed professional architectural/engineering design services for Harford County Public Schools, most notably Youth's Benefit Elementary School and Prospect Mill Elementary roof replacements.

Superintendent's Recommendation:

The Superintendent of Schools recommends that the Board of Education approve a contract for the above described professional architectural/engineering services for Comprehensive Roof Replacement and Rooftop Energy Recovery Units Replacement at North Harford High School, in the amount of \$215,406.00 to Gilbert Architects.