

# HCPS Technology Access

Staff

## HCPS Staff Members



**What is my login at work?**



Username = **Username**

**Contact HCPS User Support** if you are not sure of your username:

User.support@hcps.org

## Network Password



- Password is reset periodically
- Use for login at home



**Can I change my password at home?**

Yes



**What is my login at home?**

via Office 365 credentials

Username = **Username**@hcps.org

+

Network Password



## You can reset your password at home by using my HCPS

1. From an Internet browser, navigate to [my.hcps.org](http://my.hcps.org)
2. If you need support in resetting your password, contact [user.support@hcps.org](mailto:user.support@hcps.org)



Welcome to  
**myHCPS**

Username   
Password   
Realm

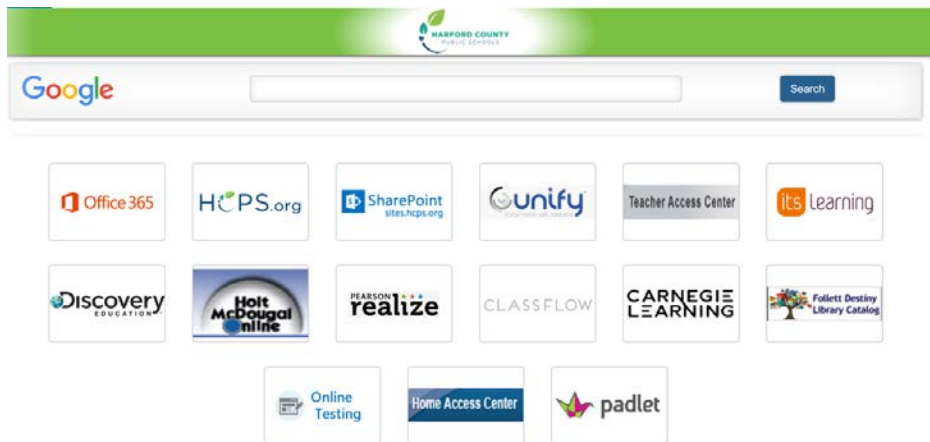
**Continue**



# What is the best way to access school resources from home?

[start.hcps.org](http://start.hcps.org)

Select the Staff Resource tile you need



If prompted to login with HCPS 365 credentials.



Sign in with your organizational account

Sign in



Username = Username@hcps.org

Network Password

# Office 365 Student Advantage Program

HCPS participates in the Microsoft Student Advantage Program. **This program provides free access to Office 365 Pro Plus** for students and staff members in school districts that purchase enterprise-level licenses.

- **Any student or staff member who is currently enrolled or employed** in the Harford County School District is eligible and **may download and install Office 365 Pro applications on up to 5 devices** (PC, MAC, and/or mobile device).
- Note: Once a student withdraws or graduates from hcps, they lose access to all Office 365 Pro applications.

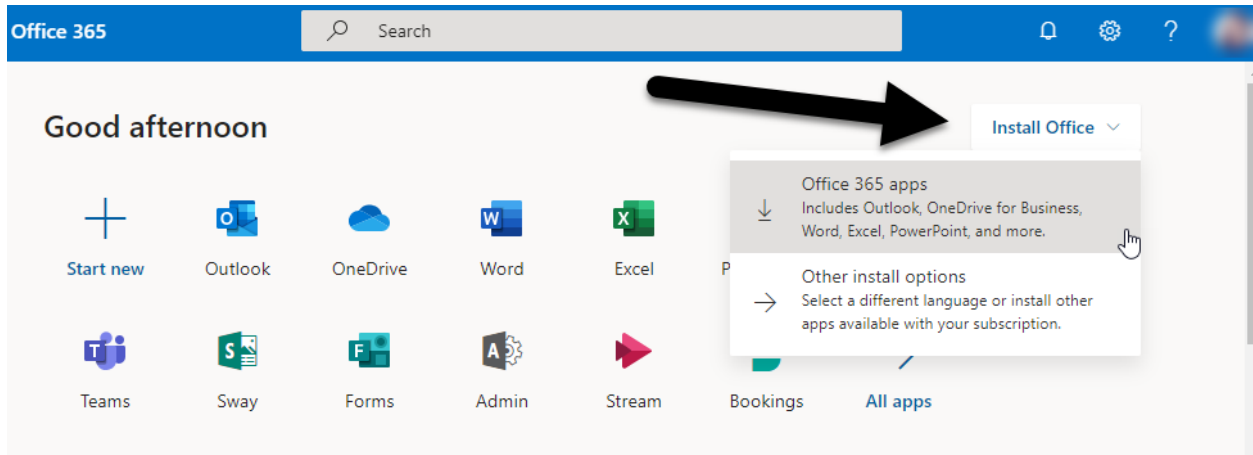
from

[start.hcps.org](http://start.hcps.org)



log in with HCPS 365 account

Install Office



Use these programs from home



More information on the Office 365 Microsoft Student Advantage Program

[hcps.org/students/office365.aspx](http://hcps.org/students/office365.aspx)