



Human Resources Office

102 S. Hickory Avenue
Bel Air, Maryland 21014
410-588-5226 - www.hcps.org

AN EQUAL OPPORTUNITY EMPLOYER

VACANCY ANNOUNCEMENT

March 1, 2021

Teacher Specialist – Special Education (Elementary)

****Position effective for the 2021-2022 School Year***

To provide assistance to special educators and general educators in meeting federal and state requirements, adapting curriculum, and utilizing specialized techniques to meet the needs of students with disabilities.

- *This is an 11-month Teacher Specialist position.*
- *Teacher Specialists are required to work one additional hour per day beyond the teacher schedule.*
- *This position is eligible for the Teacher Specialist stipend.*

DUTIES AND RESPONSIBILITIES INCLUDE

- Serves as a resource in developing and implementing specialized education programs for students with disabilities.
- Provides assistance to special education teachers to enable them to develop and implement Individual Education Programs for students with disabilities.
- Recommends and/or demonstrates the use of appropriate teaching materials, technology, and teaching strategies.
- Assists in developing and providing professional development activities for teachers and paraprofessionals.
- Participates in Individual Education Program (IEP) Team meetings.
- Provides consultant services to school personnel working with students with disabilities.
- Assists in the processing of requests for Inclusion Helpers.
- Provides technical support in the implementation of IDEA.
- Facilitates the transition of elementary students with disabilities into secondary programs.
- Synthesizes ideas gleaned from conference attendance in order to share information, as appropriate in professional development activities.
- Demonstrates a positive attitude and uses effective skills in human relations with students, teachers, administrators and members of the community.
- Develops a knowledge base of effective strategies that facilitate inclusive education to ensure students with disabilities access both county and state curriculum.
- Performs other work-related duties as assigned.

SALARY

- Salary is in accordance with the HCEA eleven-month salary schedule for certificated teachers.

REQUIREMENTS

- Master's degree or equivalency from an accredited college or university in a field related to special education.
- Hold or be eligible for an Advanced Professional Certificate endorsed in special education.
- Five years of successful experience in the special education field.
- Knowledge and understanding of IDEA.
- Excellent written and oral communication skills.
- Demonstrated leadership skills.

HOW TO APPLY

Employment applications are accepted online only. To access the online application site, visit the Current Job Openings section of the HCPS website at www.hcps.org. If you have questions or require assistance, please contact the Human Resources Office at 410-588-5226.

DEADLINE

Online applications will be accepted for this vacancy until **Friday, March 12, 2021**.

The Board of Education of Harford County does not discriminate on the basis of age, ancestry/national origin, color, disability, pregnancy, gender identity/expression, marital status, race, religion, sex, or sexual orientation in matters affecting employment or in providing access to programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

In accordance with the requirements of Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681, *et seq.*), Harford County Public Schools does not discriminate on the basis of sex in any of its programs or activities or with regard to employment. Inquiries about the application of Title IX, and its implementing regulations to Harford County Public Schools may be referred to Dr. Paula Stanton, Harford County Public Schools Title IX Coordinator, by mail to 102 S. Hickory Avenue, Bel Air, Maryland 21014, or by telephone to 410-809-6064 or by email to Paula.Stanton@hcps.org, or the Assistant Secretary for the Office of Civil Rights in the United States Department of Education by mail to 400 Maryland Avenue, SW, Washington, DC 20202 or by telephone 1-800-421-3481, or both.

This document is available in alternative form upon request. To request disability-related reasonable accommodations, please notify a staff member in the Human Resources Office at the time you are contacted for an interview.

AFFIRMING EQUAL EMPLOYMENT IN PRINCIPLE AND PRACTICE