

**BOARD OF EDUCATION OF HARFORD COUNTY**

**INFORMATIONAL REPORT**

**DECISION ON CONTRACT AWARD FOR ELECTRICAL SUPPLIES AND  
ASSOCIATED MATERIALS**

**JANUARY 9, 2023**

Background Information:

On behalf of the Facilities Department, the Procurement Department is requesting approval to award contracts to two (2) contractors to provide electrical supplies and associated materials – Capital Electric located at 716 S. Philadelphia Boulevard, Aberdeen, MD 21001; and C.N. Robinson Lighting Supply located at 4318 Washington Boulevard, Baltimore, MD 21227.

The total annual expenditure is expected to be in excess of \$100,000. Purchases will be made on an as-needed basis. For any single purchase exceeding \$100,000, board approval will be requested.

Discussion:

These contracts will provide various electrical supplies and associated materials to include delivery from the company and pick up by HCPS staff as needed. Pricing has been established as a percentage off list price. HCPS will select from the list based on percentage off list price, availability of product, and location of store to the school needing service. The multi-award of vendors allows HCPS to pick up items as needed in several different areas of the county.

The contracting vehicle for this project is HCPS Bid #23-JHS-018.

The funding source for these items is the Facilities Operating budget.

Superintendent's Recommendation:

The Superintendent of Schools recommends that the Board of Education approve the award of a contract to Capital Electric and C.N. Robinson Lighting Supply.

These contracts will be effective January 1, 2023 through December 31, 2023, with one (1) year renewals available for up to five (5) additional years.