



## Human Resources Office

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[www.hcps.org](http://www.hcps.org)

February 1, 2024

AN EQUAL OPPORTUNITY EMPLOYER

### VACANCY ANNOUNCEMENT

HCPS is committed to recruiting and retaining effective and diverse educators and staff to build a climate of student success and improve learning experiences for every child in every classroom.

### SUMMER PROGRAM – SPEECH LANGUAGE PATHOLOGIST/SPEECH LANGUAGE PATHOLOGY ASSISTANT

#### External Applicants – Use this application to apply for ESY, Infant and Toddler, and Child Find Programs

To provide speech and/or language services to students as required by Individualized Education Program (IEP) and Individualized Family Service Plan (IFSP) goals.

#### DUTIES AND RESPONSIBILITIES INCLUDE

*These items are intended only as examples of the various types of job duties to be performed. The omission of specific duties does not exclude them from the position if the work is a similar, related, or logical assignment to the position.*

- Provides speech/language therapy to students with approved IEP/IFSP's in an appropriate setting, i.e., therapy room, classroom, natural environment, etc.
- Serves as a member of an IEP/IFSP team when students receiving services are being discussed.
- Interprets test results and writes assessment reports.
- Participates in the development of IEP/IFSP's.
- Consults with parents/caregivers, teachers and others as appropriate concerning students' speech/language needs.
- Interprets external agency reports and shares information with teachers, administrators, school health personnel, etc.
- Updates administrators on issues pertaining to special education policies and procedures.
- Completes appropriate special education forms.
- Maintains documentation of services provided to students.
- Completes Medicaid billing encounter forms.
- Performs other work-related duties as assigned.

#### REQUIREMENTS

- Hold or be eligible for certification as a speech-language pathologist from the Maryland Department of Education (MSDE)  
or  
Hold or be eligible for a Maryland license from the Department of Hearing and Mental Hygiene (DHMH); certified by the American Speech-Language-Hearing Association (ASHA)  
OR
- Hold or be eligible for a Maryland license as a speech-language pathology assistant from the Department of Health and Mental Hygiene
- Excellent written and oral communication skills; excellent interpersonal skills.

#### HOW TO APPLY

Employment applications are accepted **online only**. To access the application, visit the Employment Opportunities section of the HCPS website at [www.hcps.org](http://www.hcps.org). If you have questions or require assistance to complete the online employment application, contact the Human Resources Office at 410-588-5238.

## DEADLINE

Online employment applications will be accepted **until filled. Apply by March 1, 2024 for immediate consideration.**

The Board of Education of Harford County does not discriminate on the basis of age, ancestry/national origin, color, disability, pregnancy, gender identity/expression, marital status, race, religion, sex or sexual orientation in matters affecting employment or in providing access to programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

In accordance with the requirements of Title IX of the Education Amendments of 1972 (20 U.S.C. §1681, et seq.), Harford County Public Schools does not discriminate on the basis of sex in any of its programs or activities or with regard to employment. Inquiries about the application of Title IX, and its implementing regulations to Harford County Public Schools: Involving **students, refer to:** Ken Miller, [102 South Hickory Avenue, Bel Air, MD 21014](mailto:Ken.Miller@hcps.org) at [\(410\) 375-0408](tel:410-375-0408) or [Kenneth.Miller@hcps.org](mailto:Kenneth.Miller@hcps.org); Involving **all other members of the school community, refer to:** Renee McGlothlin, [102 South Hickory Avenue, Bel Air, MD 21014](mailto:Renee.McGlothlin@hcps.org) at [\(410\) 809-6087](tel:410-809-6087) or [Renee.McGlothlin@hcps.org](mailto:Renee.McGlothlin@hcps.org). Discrimination complaints may also be filed with other agencies, such as the Office of Civil Rights in the United States Department of Education. Assistant Secretary for the Office of Civil Rights: 400 Maryland Avenue, SW, Washington, D.C. 20202, 1-800-421-3481. For updated information on the Board of Education, visit [www.hcps.org](http://www.hcps.org).

**AFFIRMING EQUAL EMPLOYMENT IN PRINCIPLE AND PRACTICE**