

# PROCEDURE

PROCEDURE TITLE: <b>CROWDFUNDING</b>		
ADOPTION/EFFECTIVE DATE <b>January 16, 2020</b>	MOST RECENTLY AMENDED:	MOST RECENTLY REAFFIRMED:
POLICY/PROCEDURE MANUAL SUMMARY CATEGORY:		

## I. Purpose

The purpose of this procedure is to set forth regulations and criteria relating to use of crowdfunding sites by Harford County Public School (“HCPS”) employees, as defined herein.

## II. Definitions

**Crowdfunding** sites means an internet-based connection utilized to raise funds or obtain donations of materials or other items for specific purposes, including by way of example only, GoFundMe, Adopt-A-Classroom, CrowdfunderU.

## III. Procedures

Use of crowdfunding sites by HCPS employees for school purposes is permitted provided:

- (1) The employee has obtained the written permission to do so from the principal of the school in question.
- (2) All funds, materials or other items obtained through crowdfunding activity are the property of HCPS.
- (3) All crowdfunding activity shall be under the direction of the principal or his/her designee.
- (4) All funds obtained through the crowdfunding activity are paid directly to the school in question and are accounted for and expended in accordance with HCPS policies and procedures.

**Approved By:**



Sean W. Bulson, Ed.D.  
Superintendent of Schools

# PROCEDURE

Harford County Public Schools

Procedure Action Dates					
ACTION	DATE	ACTION	DATE	ACTION	DATE
Adopted	01-16-20				

Responsibility for Procedure Maintenance & References	
LAST EDITOR/DRAFTER NAME: <b>Patrick P. Spicer</b>	JOB POSITION OF LAST EDITOR/DRAFTER: <b>General Counsel</b>
PERSON RESPONSIBLE:	JOB POSITION OF PERSON RESPONSIBLE:
DESIGNEE NAME:	DESIGNEE POSITION:
PROCEDURE NUMBER PRIOR TO NOVEMBER 1, 2005:	

## LEGAL REFERENCES

None