

VACANCY ANNOUNCEMENT

AN EQUAL OPPORTUNITY EMPLOYER

September 16, 2024

HCPS is committed to recruiting and retaining effective and diverse educators and staff to build a climate of student success and improve learning experiences for every child in every classroom.

TEACHER SPECIALIST – SPECIAL EDUCATION
North Harford Middle School

To provide assistance to special educators and general educators in meeting federal and state requirements, adapting curriculum, and utilizing specialized techniques to meet the needs of students with disabilities.

- *This is an 11-month (210 day) Teacher Specialist position.*
- *The Teacher Specialist – Special Education position is required to work one additional hour per day beyond the teacher schedule.*
- *This position is eligible for the Teacher Specialist stipend.*

**ESSENTIAL DUTIES
AND
RESPONSIBILITIES
MAY
INCLUDE**

These items are intended only as examples of the various types of job duties to be performed; specific position assignments will vary depending on the needs of the department. The omission of specific duties does not exclude them from the position if the work is a similar, related, or logical assignment to the position.

- Serves as a resource in developing and implementing specialized education programs for students with disabilities.
- Provides assistance to special education teachers and staff to enable them to develop and implement Individual Education Programs for students with disabilities.
- Assists with programs and professional development aligned to the district-wide Blueprint and North Star initiatives.
- Recommends and/or demonstrates the use of appropriate teaching materials, technology, and teaching strategies.
- Assists in developing and providing professional development activities for teachers and paraprofessionals.
- Participates in Individual Education Program (IEP) Team meetings.
- Provides consultative services to school personnel working with students with disabilities.
- Assists with implementing the MDOIEP (Maryland On-Line IEP Program).
- Assists with implementing a data collection system that reflects student performance.
- Assists in the processing of requests for Inclusion Helpers.
- Facilitates the transition of students with disabilities between elementary and secondary programs.
- Assists with the implementation of competitive grants.
- Provides technical support in the implementation of IDEA.
- Synthesizes ideas gleaned from conference attendance to share information, as appropriate in professional development activities.
- Demonstrates a positive attitude and uses effective skills in human relations with students, teachers, administrators, and members of the community.

SALARY

- Develops a knowledge base of effective strategies that facilitate inclusive education to ensure students with disabilities access both county and state curriculum.
- Performs other work-related duties as assigned.

This is an eleven-month position. Salary range based on the FY 2024-2025 HCEA Salary Schedule for Certificated Teacher Personnel. Starting Salary: \$62,622 – Maximum Earnings Potential \$120,677.

Full salary schedules can be found at

<https://www.hcps.org/departments/humanresources/vacancies.aspx>.

HCPS offers an expansive benefits package including medical, vision, dental, life insurance, retirement savings, pension, paid time off, and more.

For a complete list of benefits, please visit the Employment Benefits section:

<https://www.hcps.org/departments/HumanResources/Default.aspx>

FLSA: Exempt

TRAINING AND EXPERIENCE REQUIRED

Master's Degree from an accredited college or university.

Must hold or be eligible for a Maryland Advanced Certificate or Maryland Professional License with an endorsement in Special Education.

Five years of recent successful teaching experience, preferably in Special Education.

Knowledge and understanding of IDEA and State-wide assessments.

Excellent written and oral communication skills

HOW TO APPLY

Employment applications are accepted **online only**. To access the application, visit the Employment Opportunities section of the HCPS website at www.hcps.org. If you have questions or require assistance to complete the online employment application, contact the Human Resources Office at 410-588-5238.

DEADLINE

Online applications will be accepted for this vacancy until the position is successfully filled. *Candidates who apply by **Monday, September 23, 2024**, will receive immediate consideration.*

The Board of Education of Harford County is committed to providing an inclusive and welcoming environment for all employees and applicants. We adhere to the principles of equal opportunity in all aspects of employment and do not discriminate on the basis of race, color, national origin, sex (including pregnancy and related conditions, sexual orientation, and gender identity), religion, disability, age, genetic information, or any other characteristic protected by applicable federal, state, or local laws.

In accordance with Title IX of the Education Amendments of 1972, Title VI of the Civil Rights Act of 1964, and Title VII of the Civil Rights Act of 1964, the Board of Education of Harford County prohibits discrimination based on sex, race, color, national origin, religion, or any other protected characteristic in any program or activity it operates. The Board of Education of Harford County encourages applications from all qualified individuals.

Inquiries or concerns about your rights related to Title IX can be directed to our Title IX Coordinator, Dr. Eric Davis, at 102 South Hickory Ave, Bel Air, MD 21014, 410-588-5202, or TitleIX@hcps.org. Inquiries related to your rights under Title VI or Title VII can be directed to our Coordinator of Investigations, Ms. Renee McGlothlin, at 410-809-6087 or Renee.McGlothlin@hcps.org. Harford County Public Schools' non-discrimination policy can be accessed here: [NON-DISCRIMINATION POLICY: \(hcps.org\)](#) and found on the HCPS website under Board of Education Policies and Procedures. Harford County Public Schools' non-discrimination statement can be accessed here: [NON-DISCRIMINATION STATEMENT: \(hcps.org\)](#) and found on HCPS' homepage.

AFFIRMING EQUAL EMPLOYMENT IN PRINCIPLE AND PRACTICE