

BOARD OF EDUCATION OF HARFORD COUNTY

INFORMATIONAL REPORT

DECISION ON CONTRACT AWARD FOR PET INSURANCE SERVICES

Board Meeting Date:	October 21, 2024
Contract Number and Title:	24-DS-023 – Pet Insurance Services

Procurement Type:	Request for Proposal (RFP)
# of RFPs Received:	3

Term:	July 1, 2025 – June 30, 2026
Renewals:	Up to Four (4) Additional, One (1) Year Terms

Value of Contract:	Unknown: Dependent on Employee Participation
Funding Source:	Entirely Employee Paid – No Budget Impact
Department:	Human Resources

Description:

<ul style="list-style-type: none">• This contract will be offered to provide Pet Insurance services, as a voluntary benefit, to all HCPS employees and retirees.• Employees can customize their policy to meet their coverage needs with a wide range of deductibles, coinsurance, and plan maximum limits.• Coverage includes vet recommended treatments, medications, surgeries, prescription food, holistic treatments, mortality benefits, and boarding fees while hospitalized.• The evaluation committee reviewed and scored all proposals and unanimously agreed that MetLife Pet Insurance Solutions would be recommended to the Board for the award of the contract.• The cost of the services will depend on participation by employees and retirees.• Employees and retirees who elect this insurance coverage will pay the entire cost of the premium.

- Award was based on the following matrix:

Evaluation Criteria Matrix	Maximum Possible Points
Technical Proposal:	
Profile and Submittal Letter	10
Experience of Firm/Personnel	25
Technical Approach and Methodology	25
References	10
Presentation/Interview	10
Cost Proposal	20
Combined Total	100

Recommended Award To:

MetLife Pet Insurance Solutions, LLC	Jeffersonville, IN
--------------------------------------	--------------------