



Human Resources Office

102 S. Hickory Avenue, Bel Air, Maryland 21014

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www.hcps.org

February 11, 2025

AN EQUAL OPPORTUNITY EMPLOYER

VACANCY ANNOUNCEMENT

HCPS is committed to recruiting and retaining effective and diverse educators and staff to build a climate of student success and improve learning experiences for every child in every classroom.

SUMMER PROGRAM – SPEECH LANGUAGE PATHOLOGIST/SPEECH LANGUAGE PATHOLOGY ASSISTANT

Internal for HCPS Employees – Use this application to apply for ESY, Infant and Toddler, and Child Find Programs

To provide speech and/or language services to students as required by Individualized Education Program (IEP) and Individualized Family Service Plan (IFSP) goals.

DUTIES AND RESPONSIBILITIES INCLUDE

These items are intended only as examples of the various types of job duties to be performed. The omission of specific duties does not exclude them from the position if the work is a similar, related, or logical assignment to the position.

-  Provides speech/language therapy to students with approved IEP/IFSP's in an appropriate setting, i.e., therapy room, classroom, natural environment, etc.
-  Serves as a member of an IEP/IFSP team when students receiving services are being discussed.
-  Interprets test results and writes assessment reports.
-  Participates in the development of IEP/IFSP's.
-  Consults with parents/caregivers, teachers and others as appropriate concerning students' speech/language needs.
-  Interprets external agency reports and shares information with teachers, administrators, school health personnel, etc.
-  Updates administrators on issues pertaining to special education policies and procedures.
-  Completes appropriate special education forms.
-  Maintains documentation of services provided to students.
-  Completes Medicaid billing encounter forms.
-  Performs other work-related duties as assigned.

REQUIREMENTS

-  Hold or be eligible for certification as a speech-language pathologist from the Maryland Department of Education (MSDE)
or
Hold or be eligible for a Maryland license from the Department of Hearing and Mental Hygiene (DHMH); certified by the American Speech-Language-Hearing Association (ASHA)
OR
-  Hold or be eligible for a Maryland license as a speech-language pathology assistant from the Department of Health and Mental Hygiene
-  Excellent written and oral communication skills; excellent interpersonal skills.

HOW TO APPLY

Employment applications are accepted **online only**. To access the application, visit the Employment Opportunities section of the HCPS website at www.hcps.org. If you have questions or require assistance to complete the online employment application, contact the Human Resources Office at 410-588-5238.

DEADLINE

Online employment applications will be accepted **until filled. Apply by March 10, 2025 for immediate consideration.**

The Board of Education of Harford County is committed to providing an inclusive and welcoming environment for all employees and applicants. We adhere to the principles of equal opportunity in all aspects of employment and do not discriminate on the basis of race, color, national origin, sex (including pregnancy and related conditions, sexual orientation, and gender identity), religion, disability, age, genetic information, or any other characteristic protected by applicable federal, state, or local laws.

In accordance with Title IX of the Education Amendments of 1972, Title VI of the Civil Rights Act of 1964, and Title VII of the Civil Rights Act of 1964, the Board of Education of Harford County prohibits discrimination based on sex, race, color, national origin, religion, or any other protected characteristic in any program or activity it operates. The Board of Education of Harford County encourages applications from all qualified individuals.

Inquiries or concerns about your rights related to Title IX can be directed to our Title IX Coordinator, Dr. Eric Davis, at 102 South Hickory Ave, Bel Air, MD 21014, 410-588-5202, or TitleIX@hcps.org. Inquiries related to your rights under Title VI or Title VII can be directed to our Coordinator of Investigations, Ms. Renee McGlothlin, at 410-809-6087 or Renee.McGlothlin@hcps.org. Harford County Public Schools' non-discrimination policy can be accessed here: [NON-DISCRIMINATION POLICY: \(hcps.org\)](#) and found on the HCPS website under Board of Education Policies and Procedures. Harford County Public Schools' non-discrimination statement can be accessed here: [NON-DISCRIMINATION STATEMENT: \(hcps.org\)](#) and found on HCPS' homepage.

AFFIRMING EQUAL EMPLOYMENT IN PRINCIPLE AND PRACTICE