

**REQUEST FOR QUALIFICATIONS
ARCHITECTURAL SERVICES
JARRETTSVILLE ES BLUEPRINT PRE-K EXPANSION
HICKORY ES STRIVE SUITE
ROYE-WILLIAMS ES SENSORY ROOM**

Addendum #01

Issued November 14, 2025

SITE VISIT SIGN IN SHEET

Please see attached sign in sheet from the site visit on November 13, 2025

DRAWINGS

Access link to the drawings will be available by emailing Brittney.mattlin@hcps.org

CLARIFICATIONS

1. The fee proposal is to be lump sum for all three sites. Each discipline/service fee can be shown. Later, HCPS may ask for informational pricing for each location. There is no particular format to follow.
2. Scope does not include to repurpose the existing STRIVE space to regular classrooms at Hickory ES.
3. Progress sets can be electronic to discuss progress during design. HCPS will require (4) hard copy bid sets and flash drive.
4. Allow for 6-8 site visits during the summer construction.
5. Allow for two cost estimates. One midway through design to confirm within budget, and a second prior to bidding to set MBE goals.
6. Estimated Construction Budget for three sites is \$500,000.00

TENTATIVE SCHEDULE

This is a tentative schedule and is subject to change.

- Advertise & Drawings Available for Contractors: March 27, 2026
- Pre-bid: Mid April 2026
- Bid: April 30, 2026
- Board Report: May 6, 2026
- Board Meeting: May 18, 2026
- Notice To Proceed: May 19, 2026
- Last day of school for teachers: June 15, 2026
- Construction to begin after the last day for teachers.
- Occupancy Prior to start of school Fall 2026

Architectural Services Attendance Sheet
Royce Williams ES / Jarrettsville ES / Hickory ES
 Thursday, November 13, 2025 - 9:30 a.m.

Name	Company & Address	Telephone # Fax #	Email Address
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 Thursday, November 13, 2025 – 9:30 a.m.

Name	Company & Address	Telephone # Fax #	Email Address
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