

BOARD OF EDUCATION OF HARFORD COUNTY

INFORMATIONAL REPORT

DECISION ON AWARD OF A CONTRACT FOR PHONE SYSTEM HARDWARE

NOVEMBER 7, 2022

Background Information:

The Procurement Department, on behalf of the Office of Technology, is requesting approval to award a contract to CDW Government, located at 230 N. Milwaukee Ave., Vernon Hills, IL 60061, in the amount of \$164,074 for the purchase of Cisco VoIP phone system hardware for various locations throughout the district.

Discussion:

In collaboration with Harford County Government, The Office of Technology is replacing the antiquated phone systems in twelve (12) schools utilizing the county's Voice over IP (VoIP) phone system. Harford County Government maintains the core system and licenses, while HCPS covers the cost of the handsets. This purchase will also place a handset in every classroom which upgrades the calling capability without using the existing public address systems. The enhanced capability increases safety and security within the school buildings and classrooms. The new phone systems will be replacing the current systems at the following locations: Aberdeen High, C. Milton Wright High, Darlington Elementary, Dublin Elementary, Fallston High, Halls Cross Roads Elementary, Magnolia Elementary, Meadowvale Elementary, Norrisville Elementary, North Harford Elementary, Middle and High Schools.

The contracting vehicle for this procurement is piggybacking a contract established by the University of Maryland MEEC IT Hardware 972016 agreement. The pricing model for this agreement reflects discounts extended to school districts and other public education agencies.

The funding source for this contract is the Office of Technology's Capital Budget.

Superintendent's Recommendation:

The Superintendent of Schools recommends that the Board of Education accept the recommendation made by the Procurement Department and award the contract to CDW Government in the amount of \$167,074.

The MEEC contract is effective through March 14, 2023, with the option to be renewed for one (1) additional, three (3) year term, which will extend the contract through March 14, 2026.