

BOARD OF EDUCATION OF HARFORD COUNTY

INFORMATIONAL REPORT

DECISION ON A CONTRACT FOR CHROMEBOOK REPAIR PARTS

DECEMBER 19, 2022

Background Information:

The Procurement Department, on behalf of the Office of Technology, is requesting approval to make purchases from ChromebookParts.com, located at 1000 Kristen Court, Ste 2, St. Paul, MN 55110.

The total annual expenditure is expected to exceed \$100,000. Purchases will be made on an as-needed basis. For any single purchase exceeding \$100,000, board approval will be requested.

Discussion:

The Office of Technology provides repair services for the Chromebooks utilized by the students. This contract provides the replacement parts necessary to maintain the equipment. Replacement parts include LCD screens, keyboards, bezels, and plastic body parts which can be damaged.

The contracting vehicle for the purchases is The Interlocal Purchasing System (TIPS) Contract #220105, Technology Solutions, Products and Services. The pricing structure provides a percentage discount from list pricing.

The funding source for the purchases is the Office of Technology's Operating Budget.

Superintendent's Recommendation:

The Superintendent of Schools recommends that the Board of Education accept the recommendation made by the Procurement Department and approve the purchases through ChromebookParts.com.

The TIPS contract is effective through May 31, 2027, with the option to be renewed for one (1) additional, one (1) year term.